



SUSSEX POLICE AND CRIME PANEL

FRIDAY, 3 JULY 2015

10.30 AM COUNCIL CHAMBER, COUNTY HALL, LEWES

MEMBERSHIP - Councillor Watson (Chairman)
Councillors Bentley (Vice Chairman), Simmons, Wotherspoon, Daniel, Wares,
Lintill, Jones, St. Pierre, Shuttleworth, Davies, Rowbottom, Nicholson,
Webster, Kirby, Dowling, James, Turner, Hill and Nightingale

A G E N D A

1 Appointment of Chairman and Vice- Chairman

The Panel is asked to appoint a Chairman and Vice-Chairman for a period of one year.

2 Declarations of Interest

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services, West Sussex County Council before the meeting.

3 Minutes of previous meeting (*Pages 5 - 10*)

To confirm the minutes of the previous meeting on 24 April 2015

4 Urgent Matters

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency.

5 Review of Panel Membership and Proportionality (*Pages 11 - 14*)

The Panel is required to undertake an annual review of proportionality to take account of any changes to the political composition of constituent authorities during the course of the previous year. The report provides the latest political composition of local authorities in Sussex and a calculation of proportionality of the Panel.

The Panel is also required to consider the appointment of those members of the Panel with a one year term of office including independent co-opted members, and one additional member from each of the two county councils in Sussex to address any perceived imbalance in political proportionality.

6 Public Question Time

A total of up to 45 minutes will be allowed for questions from the public to the Police and Crime Commissioner and the Panel.

Better responses can be provided when we receive advance notice of

questions. Therefore it would be helpful if questions could be submitted by noon on 26 June to allow substantive answers to be provided. If you intend asking a question of the Commissioner or the Panel under this section of the agenda please can you contact Katherine De La Mora prior to the meeting by calling 0330 22 22535 or email pcp@westsussex.gov.uk.

The questioner will be able to ask his/her question at the meeting, to which the Commissioner will provide a verbal response. On hearing the response, the questioner will have the opportunity to ask a supplementary question (one further question, which must be on the same subject as the original question). Supplementary questions, due to their nature, need not be submitted in advance. Members of the Panel may be allowed to pose follow-up questions, at the discretion of the Chairman. In the event that the questioner is unable to attend the Chairman can ask the question on their behalf.

Questions can be posed to the Commissioner or to the Panel.
Questions to the Commissioner:

- Should relate to the role of the Commissioner, (strategic/policy issues), and not to operational matters or to individual grievances.
- Must not be defamatory, frivolous, vexatious or offensive
- Must not require the disclosure of confidential information

Questions to the Panel:

- Should relate to the role of the Panel (which is to hold the PCC to account).
- Must not be defamatory, frivolous, vexatious or offensive
- Must not require the disclosure of confidential information

7 Police and Crime Commissioner's Annual Report (*Pages 15 - 16*)

The Police and Crime Panel is required to review the Commissioner's annual report. The Commissioner will outline the attached annual report which provides an update on the performance against the priorities, objectives and measures set out in the Police and Crime Plan for the period 1 April 2014 – 31 March 2015.

The Panel is asked to review, put questions to the Commissioner, and make recommendations on the annual report if necessary. All recommendations agreed by the Panel will be published in a report from the Chairman to the Commissioner

8 Annual Report from the Host Authority (*Pages 17 - 20*)

The Host Authority is required to submit to the Panel an annual budget report (attached) detailing income and expenditure of the Panel during the previous year. The report also includes a summary of the main achievements of the Panel over the last year.

The Panel is asked to consider and comment on the annual budget report.

9 Police and Crime Panel Work Plan 2015/16 (*Pages 21 - 24*)

The Panel is asked to agree the attached Work Plan for 2015/16 and suggest any further topics to be added to the work programme as either agenda items or for the establishment of a Working Group.

- 10 The Police and Crime Commissioner enabling the approach to tackle child sexual exploitation (*Pages 25 - 32*)

The report provides the Panel with an overview of the activity the Police and Crime Commissioner is undertaking, in relation to tackling child sexual exploitation (CSE).

The Panel is asked to note and comment on the content of the report.

- 11 Quarterly Report of Complaints (*Pages 33 - 34*)

The Panel is asked to consider the report of any complaints received since the previous meeting in April 2015 and the initial handling of complaints by the Monitoring Officer. The report also provides progress on those complaints previously reported to the Police and Crime Panel.

Four pieces of correspondence have been received since the last meeting of the Panel. None is considered to be a complaint against the Commissioner, as defined in the Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2011.

- 12 Written Questions (*Pages 35 - 36*)

Written questions may be submitted by members of the public up to two weeks in advance of a meeting for which the Panel Chairman or Commissioner will be invited to provide a response by noon of the day before the meeting.

There have been two written questions received prior to this meeting of the Panel. The questions to the Commissioner and the responses provided are attached for the Panel to note.

Please can members ensure that any supplementary questions relate to the subject matter of the written question.

- 13 Commissioner's Question Time

The Panel is asked to raise any issues or queries concerning crime and policing in Sussex with the Commissioner.

- 14 Date of next meeting

The next meeting of the Police and Crime Panel will take place on 9 October 2015 at County Hall, Lewes.

The Panel is asked to note the forthcoming meeting dates:

- **9 October 2015**
- **22 January 2016**
- **18 February 2016** (Reserve date, if required to consider a revised precept)
- **15 April 2016**

25 June 2015

NOTE: As part of the County Council's drive to increase accessibility to its public meetings, this meeting will be broadcast live on its website and the record archived for future viewing. The broadcast/record is accessible at

www.eastsussex.gov.uk/yourcouncil/webcasts/default.htm

Agenda Item 3

Agenda Item No. 3

Unconfirmed minutes – subject to amendment/correction at the next meeting of the Panel.

Sussex Police and Crime Panel

24 April 2015 – at a meeting of the Panel held at 10.30 a.m. at County Hall, Lewes.

Present:

David Simmons	Adur DC
Paul Wotherspoon	Arun DC
Liz Wakefield	Brighton and Hove CC
Peter Lamb (1)	Crawley BC
John Ungar	Eastbourne BC
Bill Bentley	East Sussex CC
Pat Rodohan (2)	East Sussex CC
Andrew Cartwright	Hastings BC
Sue Rogers	Horsham DC
Andy Smith	Lewes DC
Pru Moore (3)	Mid Sussex DC
Robin Pattern	Rother DC
Brad Watson OBE	West Sussex CC
Graham Jones	West Sussex CC
Graham Hill	Independent
Sandra Prail	Independent

- (1) Substitute for Chris Oxlade
- (2) Substitute for Rosalyn St Pierre
- (3) Substitute for Christopher Snowling

Apologies for absence were received from Geoffrey Theobald OBE (Brighton and Hove CC), Eileen Lintill (Chichester DC), Rosalyn St Pierre (East Sussex CC), Christopher Snowling (Mid Sussex DC), Claire Dowling (Wealden DC), Val Turner (Worthing BC)

In attendance: Katy Bourne, Sussex Police and Crime Commissioner; Mark Streater, Chief Executive and Monitoring Officer of the Office of the Sussex Police and Crime Commissioner (OSPCC); Carl Rushbridge, Chief Finance Officer of the OSPCC; and Ninesh Edwards and Katherine De La Mora (Host Authority - West Sussex CC).

134. The Chairman thanked Panel members Chris Snowling, Robin Pattern, Liz Wakefield and Sue Rogers for their contribution to the Panel as this would be their last meeting as they were not standing in the forthcoming elections.

Declarations of Interest

135. In accordance with the code of conduct members of the Panel declared the personal interests contained in the table below.

Panel Member	Personal Interest
Brad Watson	Member of Horsham Safety Partnership
Graham Hill	Senior Service Delivery Manager for Victim Support charity Member of Crawley Community Safety Partnership Board

Unconfirmed minutes – subject to amendment/correction at the next meeting of the Panel.

Dave Simmons	Chairman of Safer Communities Partnership, Adur and Worthing Chairman of Safer West Sussex Partnership
Len Brown	Member of Safer Arun Partnership
Bill Bentley	Chairman of East Sussex Safer Community Board
Chris Oxlade	Member of Crawley Community Safety Partnership
Sue Rogers	Chairman of Horsham Safety Partnership
Andy Smith	Chairman of Lewes Community Safety Partnership
Andrew Cartwright	Chairman of the Safer Hastings Partnership Chairman of Community Alcohol Programme A member of the East Sussex Safer Communities Board.
John Ungar	Member of East Sussex Community Safety Board
Paul Wotherspoon	Chairman of Safer Arun Partnership
Robin Pattern	Chairman of Safer Rother Partnership

Minutes

136. The Panel noted that the response to the action arising from the last meeting around the work between Sussex Police and the Clinical Commissioning Groups had been circulated.

137. Resolved – That the minutes of the meeting of the Sussex Police and Crime Panel held on 23 January 2015 be confirmed as a correct record.

Update on Working Groups

138. The Chairman provided a verbal update on the status of the Working Groups currently set up by the Panel. The following points were raised:

- The Target Operating Group (TOM) Working Group was originally set up to input into the development of the new 'Local Policing Model'. It was now apparent that the working group would provide more value looking at the implementation of the new plan and therefore it would be more suitable for it to convene in 2016 as work progresses.
- The Commissioner has invited the Victims' Services Working Group to broaden its remit to include scrutiny of the Commissioner's work on Restorative Justice. The Working Group was also due to carry out a visit to the Victims Assessment and Referral Centre (VARC) in late May.

139. The Panel raised the points below in the discussion that followed:

- The monitoring and implementation of the Local Policing Model should be added to the Panel's Forward Plan for January 2016 when a decision on whether it's the appropriate time for the TOM working group to convene can be taken.
- The attendance of representatives of the Commissioner at the Community Safety Partnership meetings was a valuable way for district-level concerns on the local policing model implementation to be raised.
- The Panel was supportive of the visit to the VARC and agreed that the invitation should be extended to all Panel members. The Panel also agreed

Unconfirmed minutes – subject to amendment/correction at the next meeting of the Panel.

to extend the remit of the Victims' Services Working Group to include Restorative Justice.

140. Resolved - That the Panel notes the update on the Working Groups.

Response from the Police and Crime Commissioner following the Panel's Recommendation on the Proposed Precept

141. The Panel considered the response provided by the Commissioner following the Panel's recommendations on the proposed precept made at its meeting on 23 January 2015 (copy appended to the signed minutes).

142. Resolved – That the Panel notes the response provided.

143. Mr Bill Bentley left the meeting at 11.00

Mobile Policing

144. The Panel received a report from the Police and Crime Commissioner providing an update on the investment Sussex Police was making to introduce new mobile technology to increase efficiency (copy appended to the signed minutes). The Chief Executive of the OSPCC highlighted the following:

- The new technology would provide the support required to Police Officers so that they could spend more time on the ground with the public.
- 100 Samsung Galaxy Note 4 devices were currently being trialled by Police Officers. The trial was in an early stage, however it was expected that, if successful, the devices would be ready to be rolled out when the new Policing Model was implemented in 2016.

145. Mr Peter Lamb joined the meeting at 11.05

146. The Panel raised the points below in the discussion that followed:

- The introduction of modern technology was a positive step for the Police Force; however the Panel questioned whether technology and connectivity were advanced enough for what was required by the Police Force to carry out their work. *The Commissioner confirmed that connectivity work and the ability of being able to input data without being connected to the internet had been built in to the project.*
- The Panel asked if there were any legal implications in the use of digital technology, for example the validity of witness statements. *The Chief Executive confirmed that there was a national programme to digitalise the Justice System and that this work was integrated into the Mobile Policing project. The Chief Constable of Sussex Police was the lead for the national Mobile Policing programme 'Digital First'.*

Unconfirmed minutes – subject to amendment/correction at the next meeting of the Panel.

- Sussex Police were working collaboratively with various other police forces, including Dorset Police on the project, and with all forces that use 'Niche' (a police database system) on the Minerva Programme.
- Work was being done in the pilot programme to ensure security was robust enough to minimise the risk of hacking into the new systems. The pilot was being undertaken slowly to ensure that security was sufficient and that police officers were able to easily access the systems.
- A disaster recovery agreement was in place between Sussex and Surrey Police to provide a back-up system should there be a system failure.

147. Resolved – That the Panel notes the report.

Update on 101 Call Handling Performance

148. The Panel considered a report by the Clerk to the Police and Crime Panel outlining the performance data for call handling as reviewed by the Panel in June 2014 (copy appended to the signed minutes). The Police and Crime Commissioner provided a verbal update to the Panel on the performance levels since the last report. The following points were highlighted:

- In 2013/14 the percentage of calls being answered within 60 seconds was 57%. The public frustration in the wait times had been raised several times with the Chief Constable to challenge the performance levels.
- In 2014/15 the percentage of calls being answered within 60 seconds had risen to 61%, with an incremental improvement over the last 5 months, including 84% in March 2015 with an average wait time of 36 seconds (compared to over 2 minutes in 2013/14).
- A single site call centre based in Lewes went live in November 2014 and 50 new call handlers had been recruited which had contributed to the improvement of results.
- The Commissioner thanked staff for the large amount of work that had been done to improve performance.
- These calls were not related to emergency 999 calls.

149. The Panel raised the points below in the discussion that followed:

- The Panel were very pleased with the improved results and requested a copy of the 2014/15 performance report.
- The Panel asked if the time for callers to select options was included in the response time. *The Commissioner agreed to investigate and come back to the Panel to confirm.*
- The Panel members who had visited the call centre were very impressed with the operation and thanked staff for the progress they had made.
- A contract was set up with Surrey Police for disaster recovery should the call centre software fail.
- A resolution centre was being established to help sign post individuals which would, along with the Mobile Policing work, reduce demand on the 101 service.

Unconfirmed minutes – subject to amendment/correction at the next meeting of the Panel.

- Sussex Police had seen an increase of crime reporting online (12-14% of all crimes were now reported online) and this was a key part of the Sussex Police Strategies.

150. Resolved – That the Panel notes and welcomes the updated call handling performance figures.

Update on Sussex Elders' Commission

151. The Panel received a verbal update from the Police and Crime Commissioner on the creation of the Sussex Elders' Commission. The following points were highlighted.

- The vulnerability of the elderly and the increase in the elderly population had been recognised and therefore the Sussex Elders' Commission was launched a month ago.
- The Commission was made up of 30 individuals over the age of 60 from across Sussex.
- The members of the Commission were currently consulting with their local communities to establish the key priorities that the Commission would focus on over the next year.

152. The Panel asked what the selection process was for the members of the Commission and the age spread. *The Commissioner advised that Local Authorities and Senior Citizen Organisations were contacted to encourage applications. CVs were subsequently submitted and telephone interviews were held. The membership represented a good age spread of between 60 and 84 years of age.*

153. The Panel highlighted the importance of partnership working and the need to make the whole community aware of the issues for the elderly community, and asked the Commissioner how issues would be fed back locally. *The Commissioner agreed of the importance of partnership working and would include this on the plan for the Elders' Commission to discuss.*

154. Resolved – The Panel notes and welcomes the creation of the Sussex Elders' Commission.

Quarterly Report of Complaints

155. The Panel received and noted a report providing an update on complaints received in the last quarter and progress made on live complaints (copy appended to the signed copy of the minutes). No new complaints received by the Panel over the last quarter pertained to issues within the remit of the Panel.

Written Questions

156. The Panel received the schedule of written questions submitted prior to the meeting and the responses from the Commissioner's Office (copy appended to the signed copy of the minutes). One question had been considered to be operational in nature and a response would be published with the minutes.

Unconfirmed minutes – subject to amendment/correction at the next meeting of the Panel.

157. In relation to the question regarding the reduction in Police Community Support Officers (PCSOs), a member of the Panel raised concern on the impact this would have on local communities. *The Commissioner advised that this was a five-year plan and so changes would not be immediate. Sussex Police would continue to work with the Local Authorities and other partners to monitor and scrutinise how the new Policing Model was implemented.*

Commissioner's Question Time

158. A member of the Panel sought assurance from the Commissioner that following the upcoming election, Sussex Police would continue to lobby the new Government for further resources for Sussex Police. *The Commissioner confirmed that they would continue to work to ensure the public were represented at every level.*

159. The Panel highlighted the importance of the channel shift to mobile/online working and recognised its importance in reducing the demand for the 101 service and the Police Force. *The Commissioner confirmed that the Resolution Centre implementation and Mobile Policing work would be key to this work.* The Panel agreed that this could be considered in January 2016 when members consider the Local Policing Model and the potential establishment of the TOM working group.

160. The Commissioner was asked about changes to neighbourhood policing in the new Local Policing Model and if using them to backfill other areas would result in fewer police officers on the front line. *The Commissioner confirmed that no response officers would be taken out and that she would continue to monitor where police were put.*

The meeting ended at 12.05 p.m.

Chairman

Sussex Police and Crime Panel

3 July 2014

Annual Review of Membership and Proportionality

Report by The Clerk to Sussex Police and Crime Panel

Recommendations

That the Panel:

1. Renews the appointment of the two independent co-opted members, to take effect immediately;
2. Agrees whether either or both of East and West Sussex County Councils should be invited to appoint an additional local authority member, for a one-year period of office; and
3. Agrees the political party affiliation of any additional local authority members from the County Councils, to take effect immediately.

1. Background

- 1.1 The Constitution of Sussex Police and Crime Panel requires it to review its political make-up and size once a year, at its annual meeting.
- 1.2 To inform this consideration, following May's local authority (LA) elections, officers in each of the 15 local authorities in Sussex provided the host authority with details of the political make-up of their authority, summarised in Appendix 1.
- 1.3 For comparison, Appendix 2 gives the equivalent data for 2014/15.

2. Discussion

- 2.1 The Panel is required to consider the political composition of borough, county, district and unitary authorities across Sussex to ensure that the political proportionality of the Panel mirrors (as closely as is practical) the political make-up of Sussex as a whole. During the review of the membership the Panel must agree: if it approves the reappointment of the independent co-opted members; if the County Councils in Sussex should provide a second representative; and the political affiliation of any additional County Council members.
- 2.2 The two independent co-opted members have one-year terms, which can be re-appointed annually for up to five years before the position must be re-advertised. The renewal of the appointment should be considered in the light of experience of the Panel's previous year of operation.

- 2.3 Schedule 6, paragraph 31 of the Police Reform and Social Responsibility Act 2011 requires the Panel to consider (“from time to time”) whether available seats could be assigned to additional LA members to enable the balanced appointment objective to be met, or more effectively met. If so, the Act requires the Panel to exercise this option. The balanced appointment objective is that the LA members of the Panel (when taken together) represent the political make-up of the relevant local authorities (when taken together).
- 2.4 The Panel is required to have a minimum of two independent co-opted members, and no more than 20 members in total, allowing a maximum of 18 LA Panel members.
- 2.5 Subject to the agreement of the Home Secretary, the Constitution grants Brighton and Hove City Council (B&HCC) an additional seat, to address geographical imbalance. The additional seat needs to be re-appointed by B&HCC annually, and must be used, as far as possible, to redress any political imbalance.
- 2.6 It is expected that each local authority appoints a representative to the Panel from its majority party. Following the elections in May 2015, the total number of councils with a Labour majority in Sussex has risen to three, which approximates to one more PCP Labour seats than a politically proportionate Panel would have.
- 2.7 As B&HCC have no Liberal Democrat or United Kingdom Independence Party (UKIP) councillors, the allocation of the second B&HCC seat to a Conservative councillor for 2015/16 is the most effective means of contributing towards the balanced appointment objective.
- 2.8 For clarity, (including an additional Conservative member from B&HCC) the political party make-up of a 16-councillor Panel for 2015/16 would comprise:
- | | |
|-------------------|----|
| Conservative: | 12 |
| Liberal Democrat: | 1 |
| Labour | 3 |
- Total “core” LA members: 16
- 2.9 The Constitution states that an additional local authority member may be appointed from each of the county councils on the agreement of the Panel, to address any perceived imbalance in political proportionality. Such members will have a one-year period of office. The Panel should review its proportionality against the political make-up of Sussex and determine the arrangement it wishes to operate for 2015/16.
- 2.10 In 2014/15 East and West Sussex County Councils were invited to appoint an additional Liberal Democrat councillor and an additional UKIP councillor respectively. Considering the data in appendix 1, and assuming the additional member from B&HCC is Conservative, the most politically

proportionate Panel would again arise if one county council appointed a Liberal Democrat councillor, and the other appointed a UKIP councillor for 2015/16.

2.11 Since the Liberal Democrats remain the largest minority group in East Sussex County Council, and UKIP the largest minority group in West Sussex County Council, appointments along these lines are proposed.

2.12 For clarity, make-up of the resulting 18-councillor Panel, by political party, will be:

Conservative:	12
Labour	3
Liberal Democrat:	2
UKIP	1

Total LA members 18

3. **Resource Implications and Value for Money**

3.1 For 2015/16, the Home Office will provide up to £920 per Panel Member for travelling expenses.

4. **Risk Management Implications**

4.1 The Panel must strive to be politically and geographically proportionate. Failure to adequately do so risks breaching the relevant terms of the Act.

5. **Other Considerations – Equality – Crime Reduction – Human Rights**

5.1 Not applicable.

Tony Kershaw

Clerk to Sussex Police and Crime Panel

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Appendices

[Appendix 1 - Political Make-up of Sussex Local Authorities \(15/16\)](#)

[Appendix 2 - Political Make-up of Sussex Local Authorities \(14/15\)](#)

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Agenda item no. 7

To:	The Sussex Police & Crime Panel
From:	The Sussex Police & Crime Commissioner
Subject:	The Sussex Police & Crime Commissioner's Annual Report 2014/2015
Date:	3 July 2015
Recommendations:	That the Panel review, put questions to the Commissioner and make recommendations on the Annual Report. All recommendations agreed by the Panel will be published in a report from the Chairman to the Commissioner.

1.0 Introduction

- 1.1 This report provides an update on performance against the priorities, objectives and measures set out in the Police & Crime Plan for the period 1 April 2014 to 31 March 2015.
- 1.2 The report also provides information relating to the progress made by the Commissioner in 2014/2015 across each of the four priority areas.
- 1.3 In addition, the Financial Outturn Report for 2014/2015 is included as an Appendix to the Annual Report.

2.0 Performance against the Police & Crime Plan

- 2.1 The Commissioner refreshed the Police & Crime Plan on 27 March 2015. The four priority areas which the Plan is structure around remain unchanged; Crime & Community Safety, Public Confidence, Victim Focus and Value for Money.
- 2.2 The changes to the Plan again reflected the recommendations made by the Police & Crime Panel Working Group.
- 2.3 The achievements against the objectives and performance against the measures are summarised under each of the priority areas.

3.0 Progress made across 2014/2015

- 3.1 The progress made by the Commissioner in 2014/2015 across each of the four priority areas is detailed in the Annual Report. Highlights include the following:
 - ✓ Crime & Community Safety – allocation of £264,145 from the Safer in Sussex Community Fund to support 53 local projects which tackle crime and improve community safety;
 - ✓ Victims Focus – establishment of a Sussex Restorative Justice Partnership;
 - ✓ Public Confidence – improvements to stop and search procedures, policing of the night-time economy and youth perceptions of the police following work by the Sussex Youth Commission; and
 - ✓ Value for Money – successful award of Home Office funding worth over £2.348m as part of the Police Innovation Fund.

4.0 Financial Outturn Report

4.1 The Financial Outturn Report for the year ended 31 March 2015 is included as an Appendix to the Annual Report.

Recommended – that the Panel review, put questions to the Commissioner and make recommendations on the Annual Report. All recommendations agreed by the Panel will be published in a report from the Chairman to the Commissioner.

Mark Streater
Chief Executive & Monitoring Officer,
Office of Police & Crime Commissioner for Sussex

Appendix – Financial Outturn Report

Sussex Police and Crime Panel

3 July 2015

Annual Report from the Host Authority

Report by The Clerk to Sussex Police and Crime Panel

Recommendations

That the Panel:

1. Notes the budget outturn for 2014/15;
2. Notes the new mileage rate of 49.26p per mile.
3. Notes the requirement for the publication of Panel expenditure on the Police and Crime Panel website (see para 3.1).

1. Background

1.1 The Panel received funding from the Home Office to cover administrative costs and members' travelling expenses in the period 1 April 2014 to 31 March 2015 as follows.

- £53,300 for administrative expenses.
- £1,873 for members' expenses.

Total: £55,173

1.2 The Panel previously requested that a summary of its operating costs is considered at its annual meeting.

2. Discussion

2.1 The Panel formally met three times in 2014/15.

2.2 Reflecting ongoing concerns raised by residents, in June 2014 the Panel highlighted the continuing unsatisfactory performance of the non-emergency 101 call handling arrangements, with members being concerned that Sussex Police's performance had not improved significantly over the preceding 12 months. The Commissioner undertook to raise the Panel's concerns with the Chief Constable during a Performance and Accountability Meetings. The Panel toured the Contact Centre in September 2014, to learn at first hand of the work underway to improve performance, and the positive results it was starting to yield.

- 2.3 At its 2014 Annual Meeting, the Panel conducted its statutory review of the Commissioner's 2013/14 Annual Report, focussing in particular on collaboration with neighbouring forces, the estates strategy, recruitment, and the incidence of hate crime. Following the conclusion of the Annual Meeting, the Panel held a confirmation hearing for the Commissioner's proposed appointment of the Chief Constable, and of the Chief Finance Officer, these being also key statutory duties for the Panel.
- 2.4 At its October meeting the Panel scrutinised the Commissioner's work in restorative justice. Evidence was heard from a victim of crime who had engaged with the perpetrator as part of the process, who spoke about the benefits of the programme for victims, and of the wider benefits accruing to society more widely, through reduced re-offending rates. At its January meeting, the Panel considered a report from the Commissioner, on the findings of Her Majesty's Inspectorate of Constabulary investigation into the inaccuracy of crime data reporting at Sussex Police.
- 2.5 The Panel ran two working groups, which met a total of three times. The Police and Crime Plan Working Group acted as a critical friend to the development of the "refreshed" Police and Crime Plan and the budget, and presented its report to the Panel's meeting in January 2015, it having been previously agreed that the Group would remain permanently constituted for this purpose, meeting as appropriate during each year's preparation cycle. The Victims' Services Working Group (VSWG) continued to work to give independent consideration and evaluation to the victims' services commissioning process. The VSWG plans to visit the Victims Assessment and Referral Centre, in order to inform its work.
- 2.6 In the period 1 April 2014 to 31 March 2015, the total Panel running costs were:
- £54,538 in administrative expenses
 - £1,873 in members' expenses.
- Total: £56,411
- The administrative expenses are almost exclusively for staffing (including on-costs).
- 2.7 The Home Office will reimburse up to a maximum of £18,400 (£920 per member) for PCP members' travelling expenses. As was the case in previous years, the Panel has only claimed a relatively small proportion of the available travelling expenses funding.
- 2.8 It is anticipated that the staff costs of administering the Panel will be achieved within the envelope of funding provided by the Home Office, for the forthcoming year.

3. **Funding and expenses claims for 2015/2016**

3.1 Funding - The Home Office has confirmed that funding will remain unchanged for 2015/16, £53,300 (for Panel administration costs), and up to £18,400 (20 x £920, available for members' expenses). The funding will be paid in arrears, in six-monthly instalments. Unlike for previous years, the grant payment will be consolidated into single payments (not ring fenced for administration or expenses, as is currently the case). As a condition for the removal of the ring fence, the PCP must publish details of all Panel expenditure, including administration costs and individual Panel member claims for expenses, on its website.

3.2 Mileage Rate - The host authority (West Sussex County Council) of the Sussex Police and Crime Panel is responsible for the payment of travelling expenses including a car mileage rate at the level paid to members of WSCC. On 1 May 2015 West Sussex County Council reduced its mileage rate to 49.26p per mile. This will now be the rate that members of the Panel will be able to claim for travel by car on Panel business. This rate will apply to all claims from 1 May onwards.

4. **Resource Implications and Value for Money**

4.1 The Constitution of Sussex Police and Crime Panel states that its total running costs shall be contained within the funding provided by the Home Office.

5. **Risk Management Implications**

5.1 None

6. **Other Considerations – Equality – Crime Reduction – Human Rights**

6.1 Not applicable

Tony Kershaw

Clerk to Sussex Police and Crime Panel

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Police and Crime Panel – Work Programme 2015/16

Item	Lead Officer	Objectives and comments	Update
Committee 3 July 2015 – Annual Meeting			
PRAM despatch: Wed 17 June		PRAM date: Mon 22 June, 10.30 a.m.	Formal despatch: Wed 24 June
Appointment of Chairman and Vice Chairman		To appoint the Chairman and Vice-Chairman for the forthcoming year.	
PCCs Annual Report and half yearly monitoring report	OSPCC	To scrutinise the Commissioner’s Annual Report – including half year monitoring report for the period Oct 2014 – Mar 2015	
Public question time (45 mins)		A public question time of 45 minutes will follow the confirmation of the minutes.	
Review of proportionality and membership	Clerk	The Panel to consider any changes to proportionality and resultant changes upon membership and composition of the Panel.	
Child Sexual Exploitation	OSPCC	<ul style="list-style-type: none"> • The priority the PCC gives to tackling CSE • Current performance and prevalence/incidence. • Quality of partnership working – in particular, that with Local Safeguarding Children’s Boards • Strategies employed to prevent and intervene against CSE. 	
Quarterly Review of PCC Complaints	Clerk	Review of the complaints received, complaints handling and current status.	
Item	Lead Officer	Objectives and comments	Update
Committee 9 October 2015			
PRAM despatch: Wed 24 Sept		PRAM date: Mon 28 Sept, 10.30 a.m.	Formal despatch: Wed 1 Oct
Complaints against the PCC	Clerk to the Panel	Quarterly summary of complaints	
Draft budget	OSPCC	To receive a report on the draft budget intentions and investment	

intentions 2016/17		priorities for 2016/17.	
Item	Lead Officer	Objectives and comments	Update
Committee 22 January 2016			
PRAM despatch: Wed 7 Jan		PRAM date: Mon 11 Jan 10.30 a.m.	Formal despatch: Wed 14 January
Precept and Draft Budget 2016/17	OSPCC	To review and make reports and recommendations on the proposed precept for 2016/17. To review the draft budget for 2015/16.	
Half-yearly Police and Crime Plan Monitoring Report	OSPCC	Report providing an update on performance against objectives in the Police and Crime Plan.	
Progress on the Local Policing Model	OSPCC	To provide the Panel with an update on the implementation of the new Local Policing Model and to determine if now is an appropriate time to convene the TOM working group.	
Final report of the Annual Plan Working Group	Clerk to the Panel	To report the outcomes of the Police and Crime Plan working group following meetings to involve .	
Committee 18 February 2016			
PRAM despatch:		PRAM date:	Formal despatch: Wed 11 February
Provisional meeting for consideration of the revised precept		Provisional meeting date for consideration of the revised precept for 2016/17.	
Committee 15 April 2016			
PRAM despatch: Wed 30 March		PRAM date: Mon 4 April, 10.30 a.m.	Formal despatch: Wed 6 April
<i>Pending information on purdah arrangements prior to the PCC elections in May</i>			
Quarterly report of complaints	Clerk to the Panel	Review of the complaints received, complaints handling and current status.	
Written Questions and Questions for the PCC		Standing item for the questions to the Commissioner and the Panel	
Committee 24 June 2016 – Annual Meeting			

PRAM despatch: Wed 8 June		PRAM date: Mon 13 June, 10.30 a.m.	Formal despatch: Wed 15 June
Appointment of Chairman and Vice Chairman		To appoint the Chairman and Vice-Chairman for the forthcoming year.	
PCCs Annual Report and half yearly monitoring report	OSPCC	To scrutinise the Commissioner's Annual Report – including half year monitoring report for the period Oct 2013 – Mar 2014	
Public question time (45 mins)		A public question time of 45 minutes will follow the confirmation of the minutes.	
Review of proportionality and membership	Ninesh Edwards	The Panel to consider any changes to proportionality and resultant changes upon membership and composition of the Panel.	
Quarterly Review of PCC Complaints	Ninesh Edwards	Review of the complaints received, complaints handling and current status.	
Project Work	Ninesh Edwards	Priority topics for consideration.	
Work Plan and future meeting dates	Clerk	A rolling work plan for the remainder of the current year – until June – and outline plan for 2013/14 will be considered by the Panel. Future meetings to be proposed as part of the work plan.	
Working Groups			
Police and Crime Plan Working Group		Will meet in September/October 2015 date to be arranged	
Victim services Working Group		Has met once December 2013, further meeting in July 2015	

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Agenda item no. 9

To:	The Sussex Police & Crime Panel
From:	The Sussex Police & Crime Commissioner
Subject:	PCC enabling the approach to tackle child sexual exploitation
Date:	3 July 2015
Recommendations:	That the Police & Crime Panel review the progress made and comment on the content of the report

1.0 Introduction

1.1 This report provides the Police & Crime Panel with an overview of the activity the Police & Crime Commissioner (PCC) is undertaking, in relation to tackling child sexual exploitation (CSE).

2.0 Definition of CSE

2.1 CSE is now a national Strategic Policing Requirement and the UK National Working Group for Sexually Exploited Children and Young People (NWG) has defined CSE as per the below statement and this is used in statutory guidance for England:

"Sexual exploitation of children and young people under 18 involves exploitative situations, contexts and relationships where young people (or a third person or persons) receive 'something' (e.g. food, accommodation, drugs, alcohol, cigarettes, affection, gifts, money) as a result of them performing, and/or another or others performing on them, sexual activities. Child sexual exploitation can occur through the use of technology without the child's immediate recognition; for example being persuaded to post sexual images on the Internet/mobile phones without immediate payment or gain. In all cases, those exploiting the child/young person have power over them by virtue of their age, gender, intellect, physical strength and/or economic or other resources. Violence, coercion and intimidation are common, involvement in exploitative relationships being characterised in the main by the child or young person's limited availability of choice resulting from their social/economic and/or emotional vulnerability."

2.2 The nationally recognised definition demonstrates what a complex area CSE is and therefore establishing a strategy for tackling this issue, is equally challenging.

2.3 The PCC has requested regular briefings from Sussex Police on how they will transform the definition of CSE into understanding the local problem profile and what the ensuing action plan will be.

- 2.4 The latest briefing from Sussex Police took place on Tuesday 23 June where the Sussex problem profile was presented alongside an overview of the governance around CSE related activity.
- 2.5 The problem profile found that the most prolific type of CSE in Sussex relates to non-contact, inappropriate relationships between offender and victim, communicating via social media. Victims are most likely to be female, aged 13-17.
- 2.6 The problem profile is to be presented to the Pan-Sussex Executive Board and Local Children Safeguarding Boards. The detail of this report will be a matter for these agencies to take forward into their action plans.
- 2.7 By presenting the problem profile through this route, the PCC is ensuring there is a joint safeguarding agencies response and ownership of the future action plans.

3.0 Governance of CSE related activity

- 3.1 Lessons learned from national cases in areas such as Rochdale, Rotherham and Oxfordshire have all highlighted the importance of multi-agency working on CSE related activities and how vital it is to share intelligence.
- 3.2 The PCC has been central in establishing Pan-Sussex governance arrangements which have multi-agency representation. The PCC has representation at both the Executive and Management Boards ensuring regular oversight of activities across Sussex.
- 3.3 Appendix 1.0 shows the over-arching governance and Appendix 2.0 provides more detail on the CSE related arrangements including operational responses.
- 3.4 Additionally, the PCC has discussed the Sussex Police response to CSE during the Performance and Accountability Meetings (PAM) on 26 September 2014 and 18 March 2015. These sessions are archived and can be viewed through the following link: www.sussex-pcc.gov.uk/get-involved/webcasting/

4.0 Enabling best practice in Sussex

- 4.1 The PCC was instrumental in securing Brighton and Hove as a pilot site for the Office of the Children's Commissioner to test the best-practice 'See Me, Hear Me' framework.
- 4.2 This is a 2-year pilot being delivered by the University of Sussex, involving multiple agencies including Brighton and Hove City Council, Sussex Police and the Office of the Police and Crime Commissioner.

- 4.3 The PCC has also funded a dedicated CSE Analyst post. The purpose of this post is to work directly across all Sussex partners to build a 'rich picture' of intelligence from the police, education, health, and social care, to help safeguard vulnerable children.
- 4.4 Appendix 3.0 provides the objectives of this post and how the PCC will be monitoring the impact of this role. Once the evidence of its impact is established, the PCC will approach partners to explore ways to sustain this post and further embed cross-organisation working.
- 4.5 CSE is a key strand of enquiry to the forthcoming HMIC Vulnerability inspection and the PCC will be fully briefed on the findings from this work, including future recommendations.
- 4.6 The PCC will continue to monitor this area of activity and has well-established channels in order to effectively do so.

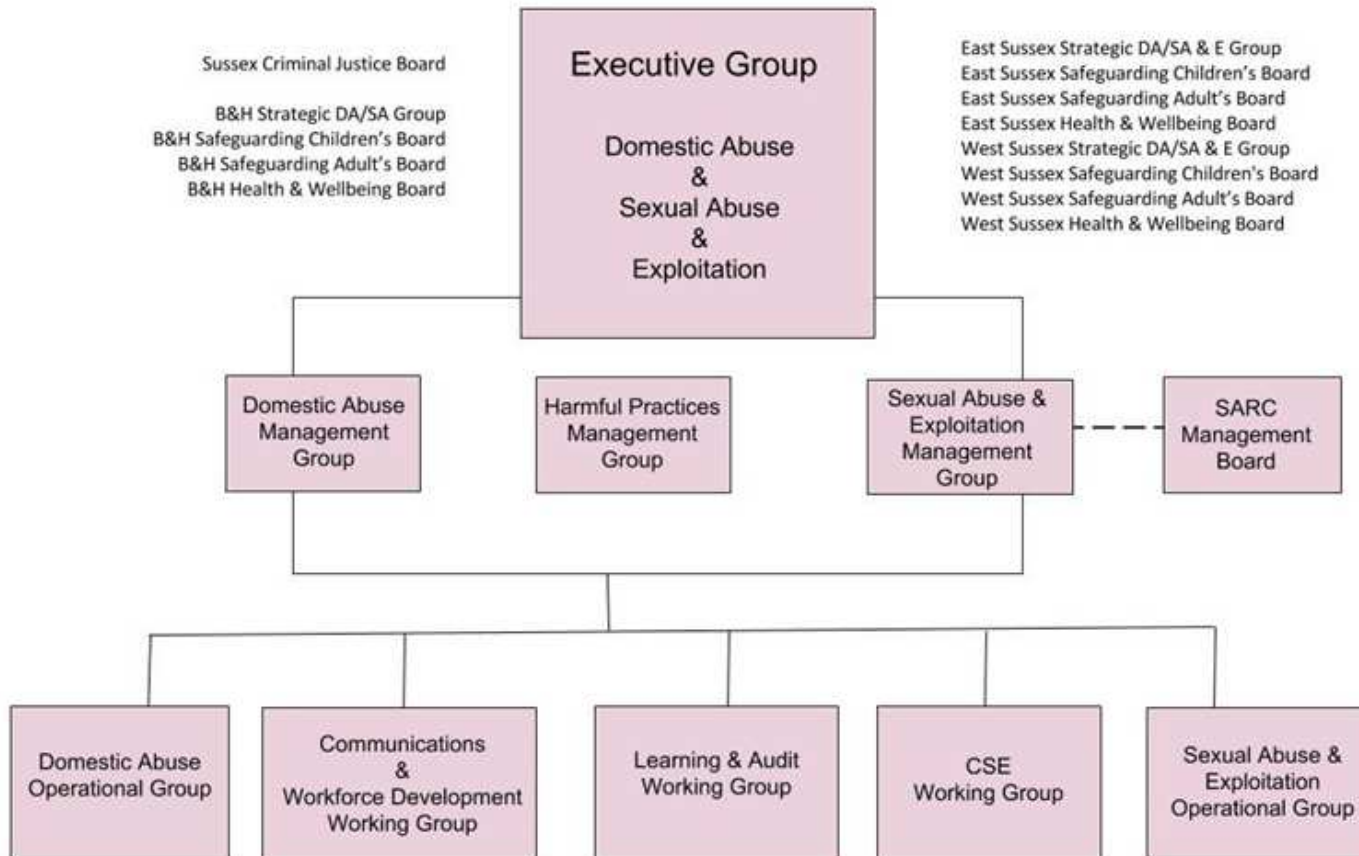
Recommended – that the Police & Crime Panel note and comment on the content of the Report.

Mark Streater
Chief Executive & Monitoring Officer,
Office of Police & Crime Commissioner for Sussex

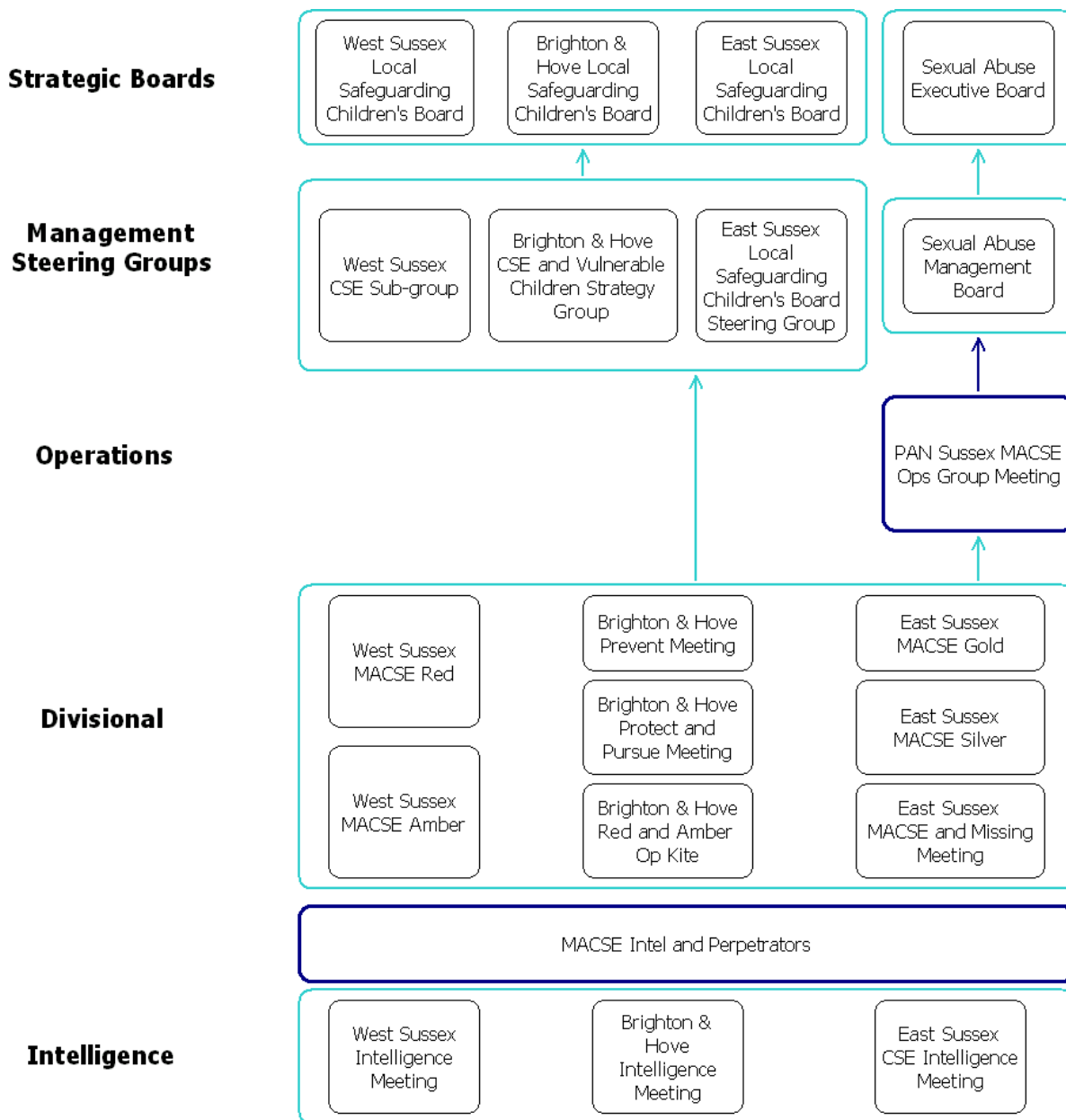
Appendices

1. Pan Sussex Domestic Abuse and Sexual Abuse and Exploitation Group
2. Detailed governance structure on CSE activity
3. Work programme for CSE Analyst

Appendix 1 – Pan Sussex Domestic Abuse and Sexual Abuse and Exploitation Groups



Appendix 2 – Detailed governance structure on CSE activity



Appendix 3 – Work programme for CSE Analyst

Actions/ targets	Delivery timeline
Continue to build CSE knowledge in relation to existing multi-agency processes, governance structures and tactical delivery in order to identify risks and opportunities for improvement	July 2015
To audit live cases (in consultation with the Policy & Audit Team) relating to the journey of a child / young person at risk of CSE in order to a) build practical CSE knowledge b) identify risks in terms of multi-agency safeguarding investigations, particularly where 'no crime' has been disclosed	June 2015
To review the Sussex CSE Assessment V1 recommendations with a view to prioritise on a threat/risk basis and provide options for implementation	August 2015
Develop and implement a system for open source online monitoring of CSE risks (focusing upon high risk victims, known perpetrators and identified hotspots)	August 2015
Identify vulnerable locations & hotspots for CSE in Sussex	August 2015
To support the development of multi-agency performance and management information for CSE in Sussex	September 2015
Maintain oversight of CSE intelligence gathered by Divisions to ensure potential research and development opportunities are identified and raised at the appropriate TTCCG	Ongoing
When required provide analytical support to live complex Sussex CSE investigations	Ongoing

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Sussex Police and Crime Panel

3 July 2015

Complaints about the Police and Crime Commissioner

Report by The Clerk to Sussex Police and Crime Panel

Recommendations

That the Panel considers the complaints against the Commissioner since the last meeting, and any action that the Panel might take in respect of these.

1. Background

1.1 In accordance with the Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2011, the Sussex Police & Crime Panel (PCP) is responsible for the initial handling of complaints against Sussex Police and Crime Commissioner (PCC).

1.2 At its meeting of 26 November 2012 the Panel decided to delegate its initial handling duties to the Clerk to Sussex Police and Crime Panel, and to consider a report of the complaints received, quarterly.

1.3 Serious complaints (those alleging criminal conduct) are referred automatically to the Independent Police Complaints Commission (IPCC). A sub-committee meets to consider complaints against the PCC requiring informal resolution (those considered "non-serious").

2. Correspondence Received from 8 April 2015 to 17 June 2015

2.1 The Panel takes the view that all correspondence raising issues with policing in Sussex should be recorded, whether or not the issues fall within the Panel's statutory remit.

2.2 During the subject period, four people contacted the Panel to raise issues, and all four pieces of correspondence were recorded. Of these, three people contacted the Panel directly and one copied the Panel into correspondence to others. The Clerk to the Panel considered all four pieces of correspondence to determine if any matters raised fell within the remit of the Panel.

Complaints

2.3 During the subject period no correspondent raised issues which constituted a serious complaint, as defined by the Regulations (see 1.3).

2.4 No correspondent raised issues which constituted a non-serious complaint, as defined by the Regulations (see 1.3).

Correspondence Recorded, but not Considered by the Clerk to be a Complaint within the Panel's Remit:

- 2.5 Concerning correspondence received and determined by the Clerk to the Panel not to be (within the terms of the Regulations) a complaint within the Panel's remit:
- Two of the individuals contacting the Panel raised issues about operational policing matters, which are the responsibility of the Chief Constable, and not the Commissioner. Of these, one correspondent did not provide any contact details, and one copied the Panel into correspondence addressed to others.
 - Two of the individuals raised issues about the Chief Constable, which are the responsibility of the Commissioner to investigate. One correspondent was already aware of this, and we were able to update them on the status of such a complaint, which had already been lodged with the Commissioner's office.

3. Resource Implications and Value for Money

- 3.1 The cost of handling complaints is met from the funds provided by the Home Office for the operation and administration of Sussex Police and Crime Panel.

4. Risk Management Implications

- 4.1 It is important that residents can have confidence in the integrity of the system for handling complaints against Sussex Police and Crime Commissioner and her Deputy (where one has been appointed).

5. Other Considerations – Equality – Crime Reduction – Human Rights

- 5.1 Not applicable

Tony Kershaw

Clerk to Sussex Police and Crime Panel

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Sussex Police and Crime Panel

3 July 2015

Written Questions

Report by the Clerk to the Police and Crime Panel

The table below provides a schedule of the written questions received prior to this meeting and where possible responses have been included. Responses will be tabled at the meeting that were not available at the time of despatch. Written Questions must be received 2 weeks before a meeting of the Panel and the Commissioner or Panel Chairman is invited to provide a response by noon of the day before the meeting.

Questions that relate to operational matters of Sussex Police will be passed to a relevant officer at Sussex Police for a response and a brief summary of the question will be provided below. For the current meeting two questions have been received for a response by the Commissioner.

Date received	Question	Response
15 June 2015	<p>To ask the Commissioner how she reconciles her active campaigning for the Conservative Party during last month’s general election with her “Oath of Impartiality”¹ and her promise after her own election in 2012 to “park the politics of the campaign”.²</p> <p>Questioner: G Webber, Brighton</p>	<p>Mrs Bourne has been clear that in her capacity as Police & Crime Commissioner she will act in the best interests of the residents in Sussex and stands by her oath of impartiality.</p> <p>The Commissioner is an active member of the Conservative Party and, in her personal life, there is no restriction on her ability to campaign in other elections on behalf of Conservative candidates. None of this activity is carried out in the name of the Police & Crime Commissioner and no resources from her office are used.</p> <p>National Guidance for Police & Crime Commissioners observing the purdah period during the General and Local elections in May was strictly adhered to by the Commissioner.</p>

¹ Twitter, @SussexPCC, 22 November 2012: <<https://twitter.com/Sussexpcc/status/271654489143001089>>

² BBC News, ‘Sussex PCC election: Conservative Katy Bourne wins vote’, 17 November 2012: <<http://www.bbc.co.uk/news/uk-england-sussex-20346180>>

<p>19 June 2015</p>	<p>In her Police and Crime Plan the Commissioner mentions areas of additional investment, but does not speak about areas Sussex Police should focus on less.</p> <p>Facing cuts to police funding, can you ask the Chief Constable to avoid arresting people for medicinal use of cannabis and focus on other crimes instead? I live with terminal breast cancer and would like to try medicinal cannabis oil for pain relief and possibly to halt the cancer progressing. I can't try it due to fear and risk of arrest. I have never committed a crime in my life. I respect the Police and the difficult job they do.</p> <p>In most of the US and several EU countries, medicinal cannabis use is now legal. People with MS, crohns disease, epilepsy and cancer can benefit from cannabis use. Can you commit to not criminalising people like me who are already dying? We have jobs, families and mortgages. We can't risk losing all of this and possibly prison when having limited time to live. I'm 48 years old. I have lots to give in our community and want to live with less pain and no fear of arrest.</p> <p>Can you support this? This issue was discussed in the House of Lords yesterday. It is a serious and urgent issue. Thank you.</p> <p>Questioner – J T, Shoreham by Sea</p>	<p>The Government has determined that it is, and will continue to be, illegal to possess, grow, distribute or sell cannabis in the UK without the appropriate licenses.</p> <p>A question was raised in Parliament on the 17 June 2015 whether the Government has any plans to reschedule cannabis from Schedule 1 to Schedule 2 to the Misuse of Drugs Regulations 2001 to enable its use for medicinal purposes.</p> <p>In response, the Minister of State confirmed that there are no plans to reschedule cannabis and that there is clear scientific evidence that cannabis is a harmful drug which can damage people’s mental and physical health.</p> <p>The Commissioner is not able to comment on the individual case in this question and is sorry to hear about the questioner’s health and diagnosis. However, Mrs Bourne supports the Governments view that the use of cannabis for any purpose should remain illegal. There is a due and safe process which should be followed to license new drugs for medical purposes as they become available through the Medicine and Healthcare Products Regulatory Agency. If they are safe and effective, they will be licensed for use in the UK.</p> <p>When the police discover an individual in possession of the drug they have to take the appropriate action. However, this does not always mean that every case will result in an arrest or court process. This is because there are other out of court disposals available to the police, including Cannabis Warnings and Fixed Penalty Notices. These disposals are a quick and effective method of dealing with the unlawful possession of cannabis. However, it is important to emphasise that each and every case will be judged on its own merit and any particular features surrounding the case.</p>
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